

Procurement & Contract Management

Tuesday - Thursday, June 11 - 13, 2024

Possibly THE expert on HUD procurement requirements and industry-standard practices, Michael Gifford, C.P.M., CPSD, will be leading this comprehensive seminar!

At this class, he will be teaching the HUD Procurement Manual, as well as reviewing applicable state requirements. Attendees will receive a seminar resource manual that addresses virtually all the paragraphs in the HUD Handbook. In addition, after the seminar his website, where he posts sample forms, copies of applicable federal forms and laws, will be available to attendees at no charge.

(See reverse side of this page for a complete daily class agenda.)

Michael Gifford requires little introduction. Over the past 16 plus years, he has probably presented (instructed) more HUD-related, procurement-related seminars than any person in the nation. In 2007, he retired from the Las Vegas Housing Authority after 30 years of service as Contracts and Procurement Manager. For six years, he was a NAHRO faculty member, presenting procurement seminars. In 2009, he started Housing Agency Procurement Assistance through which he provides procurement training, mentoring and technical assistance to housing agencies. His bid and RFP documents are recognized nationally as “best in the field”. In 2019, he worked with a team of experts and co-authored the new HUD Procurement Guide for HUD staff.

Seminar Registration	Due: Friday, May 31, 2024
Return enclosed registration form with seminar fee to Western Pennsylvania Housing Directors Association. Due to seating capacity, initial registration will be limited to three persons per agency. Additional persons will be wait listed and registration will be offered as space is available.	
Seminar Cost	WPHDA member: \$450/person Non-member: \$475/person {Fee includes Seminar Manual (\$100/person) and additional materials, lunches and breaks.}
Seminar Location	Hilton Garden Inn, 714 Pratt Drive, Indiana, PA 15705
A group rate of \$107/night plus taxes is available at the Hilton Garden Inn until Friday, May 17 . Call 724-349-2222 for reservations.	

Questions? Contact Julie Kascal at events@wphda.org or 412-661-0591.

