

# Everyday maintenance, everyone needs to know.

Tuesday, May 21, 9:00 a.m. to 3:00 p.m.

In response to many requests, WPDHA is offering this special class for maintenance personnel. It will focus on some of the maintenance and repair tasks and problems that staff *regularly* encounter. It will be a hands-on workshop, including demonstrations with actual equipment and supplies, and plenty of time for learning necessary skills and interacting with the trainers.

Leading this workshop will be **Dave Black, Director of Operations, Housing Authority of the County of Beaver**. He will be sharing his knowledge and experience gained from many years of maintenance work with the authority.

## Workshop Topics:

1. Trouble shooting, diagnostic for forced air furnaces. Use of electrical meter to analyze trouble codes.
2. 40-gallon hot water tanks: trouble shooting electrical and gas.
3. Pressure washing vs. soft washing.
4. Use of photos, videos from staff. REAC/NSPIRE photo of the month.
5. Extra ordinary repairs; keeping a master list.
6. Discussion of new products, equipment.

<b>Seminar Registration</b>	<b>Due: Tuesday, May 14</b>
Return attached registration form with workshop fee to the Western Pennsylvania Housing Directors Association.	
<b>Seminar Cost</b>	WPHDA member: \$80/person Non-member: \$100/person (Fee includes morning coffee and lunch.)
<b>Seminar Location</b>	Kovalchick Complex, 711 Pratt Drive, Indiana, PA 15705
<b>Hotel Reservations</b>	For hotel accommodations, you may call one of the following and ask for their government rate: Hilton Garden Inn Indiana, 724-349-2222 (closest); Ramada by Wyndam, 724-463-3561; or Hampton Inn Indiana, 724-349-7700.

Questions? Please contact | 412-661-0591 | [events@wphda.org](mailto:events@wphda.org)

