

Hearing Officer Specialist Webinar

March 23 - 24, 2022

This Nan McKay and Associates (NMK) training is for hearing officers, members of hearing panels, managers who represent the PHA in hearings, and policy analysts. Hearing Officer Specialist is packed with information, covering all aspects of public housing and housing choice voucher hearings.

After getting grounded in the regulations, participants examine PHA policies and grievance procedures that determine how regulations are implemented. The seminar walks participants through coordinating and conducting orderly and fact-based hearings. Commonly heard issues, working with advocacy groups, the 504 coordinator, and reasonable accommodation issues are addressed.

This workshop also includes extensive hands-on practice. In small groups and individually, participants will read cases and make decisions, citing appropriate regulations and PHA policies. Upon completing it, participants should have developed and mastered the skills necessary to conduct hearings and write decisions. *(See two-day class agenda on reverse side.)*

NMK trainer Cara Gillette will lead this class. She provides technical assistance nationwide in a broad range of housing management topics. She has taught PHAS and SEMAP at Rutgers University. Prior to joining Nan McKay and Associates, in her 14-year tenure at the San Diego Housing Commission, she administered Section 8 and public housing waiting lists of 40,000 families and managed the public housing program, in addition to serving as the Section 8 hearing officer. Cara wrote and was awarded \$7 million in collaborative grants to work with local nonprofits and community agencies delivering programs to help families achieve economic independence. In her earlier career, she founded a community clinic and emergency medical service for under served families in the rural South.

Seminar Registration

Due: Friday, March 11, 2022

Return enclosed registration form and fee to the Western Pennsylvania Housing Directors Association.

Seminar Cost

WPHDA member: \$265/person
(Fee includes electronically transmitted seminar materials.)

Non-member: \$290/person

Optional Online Certification Exam: \$150/person

Questions? Contact Julie Kascal at events@wphda.org or 412.661.0591.

