

**WESTERN PENNSYLVANIA HOUSING DIRECTORS ASSOCIATION**  
**Meeting Minutes, July 25<sup>th</sup>, 2017**  
**Regional Learning Alliance**  
**Cranberry Township, Pa 16066**

The meeting of the Western Pennsylvania Housing Directors Association was held on Tuesday, July 25th, 2017.

**Call to Order** – Marty Sutton called the meeting to order at 10:09a.m. and welcomed everyone in attendance. Marty Sutton informed those in attendance of the passing of Karen Rega on June 30, 2017, former Executive Director of the Housing Authority of the County of Armstrong.

**Approval of the Minutes** – A motion to approve the minutes as presented from the May 23, 2017 meeting was made by Dusti Dennis, seconded by Jack Goss. The motion carried with a unanimous vote.

**Bills, Communications and Treasurer’s Report** – Steve Bucklew presented the financial report. The June 30<sup>th</sup> ending balance was \$54,889.62. A motion was made by Dawn Sunderland to accept the report as presented, seconded by Dusti Dennis. The motion carried with a unanimous vote.

**Unfinished Business** – Marty Sutton reminded those present of the full day meeting to be held on August 22, 2017 at the Kovalchick Complex, Indiana, Pa. The morning session will cover the topics of personal identifying information and IT security. The afternoon session will be split between a Director’s Roundtable, Property Manager’s Roundtable and Accounting Roundtable. Marty Sutton stated that HUD Roundtable held at the Butler County Housing and Redevelopment Authority was well attended and the subject matter was informative. Marty Sutton expressed WPHDA’s appreciation to Ed Mauk for Butler’s willingness to host this event. Marty Sutton stated that the Members Only Section of the WPHDA webpage is almost ready for access. Instruction as to how to access this Members Only Section will be forthcoming. Lastly, Marty Sutton expressed her appreciation to Julie Kascal for the preparation and dissemination of the 2016-2017 WPHDA Directory.

**New Business** – There was no new business to report

**Presenters** –

10:00am to Noon – Procurement Procedures and Process  
Kim Detrick, City of Pittsburgh Housing Authority

1:00pm to 3:00pm – Resident Initiatives and Section 3 Programs  
Mike Fraley and Cherie Kinem, Housing Authority of the City of Erie

**Adjournment** – Marty Sutton made a motion to adjourn the meeting. It was seconded by Brian Yaworsky. The motion carried with a unanimous vote. The business portion of the meeting was adjourned at 10:35am. The next meeting will be August 22<sup>nd</sup> at 10 a.m. at the Kovalchick Complex in Indiana, Pa.

Respectfully Submitted,

Brian L. Yaworsky, Secretary