

**WESTERN PA HOUSING DIRECTOR'S ASSOCIATION**  
**Meeting Minutes, October 29, 2013**  
**Chestnut Ridge Resort, Blairsville, PA 15717**

The meeting of the Western Pennsylvania Housing Director's Association was held on Tuesday, October 29, 2013 at the Chestnut Ridge Resort, Blairsville, PA.

**Welcome** – Dusti Dennis opened the annual meeting at 10:00 AM, welcoming everyone in attendance.

**Report of Nominating Committee** – There are 2 vacant officer positions due to the resignation of Jim Chandler of Venango County Housing Authority. The Nominating Committee recommended Tonya Mitchell-Weston of Warren County Housing Authority to fill the position of Vice President and Alexa Vroman of Titusville Housing Authority to fill the Secretary position. John Wright made a motion to accept these nominations, seconded by Allegheny County Housing Authority, motion unanimously carried.

**Outgoing Comments from the President** – Dusti reported that the recent maintenance roundtable had gone very well. She also commented that some of the trainings during the past year had not been as well attended as anticipated, but felt it had been a productive year.

**Incoming President** - Dusti welcomed Dawn Sunderland as the new President. Dawn began by recognizing the outgoing President and presenting her with a plaque in appreciation of her service. Dawn then made a request that from now on when members make or second a motion that they would state their name for ease in record keeping.

**Approval of Minutes** - A motion to approve the minutes as presented from the August 8, 2013 meeting was made by John Wright, seconded by Dusti Dennis. The motion carried with a unanimous vote.

**Treasurer's Report** – There were no bills or communications, so Steve Hall, Treasurer, reviewed the financial statement ending September 30, 2013. He reported the balance stands at \$53,619.46. Even though the association incurred a loss of \$11,221.27 this past year, Steve indicated this is still a healthy balance. We may want to consider charging more for future trainings.

**Unfinished Business**

- Training schedule – Dawn suggested in the future we have preregistration to commit a certain number of attendees. If there are any training topics you are interested in, please contact one of the officers.
- December meeting – last year this was very poorly attended. Therefore, it was decided to have no December meeting this year.

**New Business** – Dawn introduced the first speaker, Jacqueline Molinaro-Thompson, Director, Field Office of Public Housing, Pittsburgh HUD office. Jacqueline distributed PHAS and SEMAP high performer certificates and spoke on a number of topics. Her notes are attached to these minutes.

After Jacqueline's presentation, Dawn introduced Marc Little, President/CEO of Minority & Women Educational Labor Agency. Mr. Little spoke on the PHA Captive Insurance Strategy which is to insure that Minority, Women, and Section 3 businesses are able to secure bonding and therefore obtain their fair share of the potential development and construction projects for PHAs. Notes from Mr. Little are attached.

**Adjournment** – On a motion duly made, the meeting adjourned at 11:50 A.M. The motion carried unanimously. The next meeting will be held on January 28, 2014 at the Holiday Inn, Indiana, PA.

Respectfully submitted,

Alexa Vroman