

WESTERN PENNSYLVANIA HOUSING DIRECTORS ASSOCIATION

MEETING MINUTES

Tuesday, July 26, 2011

Indiana Holiday Inn

Ms. Sue A. Straw, Executive Director
Clearfield County Housing Authority

Call the meeting to order: Ms. Straw called the meeting to order at 10:00 a.m.

Approval of the May 24, 2011 meeting minutes: Rose Smith made a motion to approve the minutes and John Wright seconded the motion. The motion carried.

Bills & Communications: None to report

Approval of the Treasurer's Report: Steve had not arrived to the meeting and so the June Treasurer's Report will have to be approved at the August meeting.

Report of Committees:

- The feedback on the inspection training held in July was all positive.
- Oct. 3 – 6 is the TSA Hands-On Maintenance training which will be offered in two concurrent sessions.
- The August meeting will take place on the 24th at the Hyatt Place in Pittsburgh at 10:00 a.m. Orders for tickets to the Pirates vs. Brewers game that day at 12:35 need to be submitted to Sue by August 3rd. Each Director will get four complimentary tickets. The Hyatt is next to PNC Park and parking in the hotel is available for \$9/day.

Unfinished Business: The revision to the by-laws has been sent out and ballots will be mailed August 1st. Please return your ballot ASAP.

Other Business:

Lorene Osborne and Karen Rega have been appointed to the nominating committee.

The 2011 proposed WPHDA Scholarship Recipients are Alicia Shately of McKean County and Jennifer Lidel of DuBois. Motion was made by Sandy McGuire to award these scholarships, Kely Hicks seconded the motion. The motion carried

Lorene Osborne reminded everyone of the Annual PAHRA Conference September 13 – 16 at Bedford Springs Resort. HUD will be conducting a Board training on Thursday and the training committee has put together a very full agenda.

New Business:

At this time, Sue turned the meeting over to Mr. Brian Jacasin, Assistant Counsel, Investigative Division at the PA State Ethics Commission.

Mr. Jacasin presented on the Ethics Act and how it affects housing authorities, potential conflicts of interest for public employees, abuse of public positions, how to protect yourself from violating the Ethics Act, Statement of Financial Interest, etc.

Mr. Jacasin can be reached at:

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Cynthia Hanes (412-644-5855) from the Pittsburgh HUD Office announced that there will be a free 2 day Grant Writing and Capacity Building workshop August 16-17 in Johnstown and again in Waynesburg the following week.

Debra Martin will be conducting a training on August 15th in Butler at the VAMC titled: "Bringing it all Together- Putting an End to Homelessness". They are looking for volunteers to participate after the training in a focus group. Anyone interested should contact Debra.

With no further business, the meeting was adjourned. Motion was made by Rose Smith, and second by Bill Thomas. Motion carried.