

# HQS for HCV

October 7, 2015, Park Inn by Radisson, Indiana, PA

This one-day seminar focuses on inspection requirements for the Housing Choice Voucher program. The training is designed for new inspectors and HCVP staff and provides an update for experienced inspectors.

Participants will gain an understanding of HUD requirements for conducting inspections of properties to be leased under the program. They will also learn requirements and options for scheduling inspections and re-inspections, PIC reporting of HQS inspections and the impact of HQS on SEMAP. Proper procedures for quality control, enforcement monitoring and communication with landlords and tenants will be discussed.

The seminar is being led by The Nelrod Company trainer, Derek B. Antoine, who brings more than 18 years' experience in maintenance and management, including more than eight years in housing agency management. In addition to training for Nelrod in public housing and Section 8 operations, Mr. Antoine is currently Executive Director of Knox County Housing Authority (Galesburg, IL), a High Performer agency. He also provides training at the annual Nelrod Consortium Conferences, each one attended by staff from over 110 public housing agencies.

## Seminar Cost

**WPHDA member:** \$250/person

**WPHDA non-member:** \$270/person

*Fee provides substantial savings from The Nelrod Company's standard price!*

(Fee includes course materials, breaks, and lunch.)

## Hotel Reservation

**Deadline: Tuesday, September 22**

**Park Inn by Radisson, Indiana, PA**

1395 Wayne Avenue

Indiana, PA 15701

Call **724-463-3561** and ask for the WPHDA rate of \$83 per night plus tax.

(Tax-exempt agencies must present their certificates when checking in.)

## Seminar Registration

**Due: Friday, September 25**

Return enclosed registration form with check payable to Western Pennsylvania Housing Directors Association.

**Questions?** Please contact Julie Kascal at 412.661.0591 or [events@wphda.org](mailto:events@wphda.org)

*(See reverse side for course agenda.)*



Western Pennsylvania Housing Directors Association

# HQS for HCV

Wednesday, October 7, 2015, Park Inn by Radisson, Indiana, PA

Registration: 7:30 a.m. Class times: 8:00 a.m. to 4:30 p.m. Lunch: 12:00 to 1:00 p.m.

## COURSE AGENDA

- Overview
  - HQS resources
  - Applicability
- Correction of failed items
  - Landlord obligation
  - Family obligations
- HQS requirements
  - Objectives of inspections
  - Relationship of HQS to local codes
  - SEMAP requirements
- Internal control of inspections
  - Monitoring and compliance
  - Procedures for effective inspections, follow-ups and reporting
  - Types of housing
- Types of HQS inspections
- Scheduling of inspections
- HQS standards
  - General standards
  - Lead based paint requirements
  - Special housing types